

Bay Minette Police Department Citizen's Police Academy

March 5, 2009 through April 25, 2009

Goals of the Citizen's Police Academy:

The goal of the Bay Minette Police Department's Citizen's Police Academy is to familiarize citizens with the role of law enforcement and other public services within the community. The Academy will expose participants to a basic overview of the type of training, procedures and technology used by today's police officers. The Academy is designed to give local citizens the opportunity to gain a new perspective toward law enforcement by providing them with classroom and practical training that closely mirrors that of actual police officers.

The Citizens Police Academy will encourage the citizens of Bay Minette to be partners in building a safer community through participation in a variety of community-based programs designed to engage residents in the types of problems that face our community. Attendees will undoubtedly be instilled with a newfound appreciation, not only for law enforcement, but for the entire administration of city services and their role in our society.

How It Works:

Like anything else, being a police officer is not easy. And becoming one is not easy, either. There are a number of obstacles that police recruits must overcome to obtain the honor of wearing a badge. Citizen's Police Academy attendees will gain a comprehensive understanding of what it takes to succeed as a Police Officer in this challenging and dangerous profession.

The Bay Minette Citizen's Police Academy is an eight-week program based at the Bay Minette Police Department. Classes will be held each Thursday night beginning March 5 from 6:00 p.m. until 8:00 p.m. Like real police officers, attendees will be required to participate in all scheduled activities, including demonstrations of fitness training, first-aid, firearms safety, and all classroom events. The program is designed to operate much like an actual police academy. Therefore, participants should be prepared to experience "hands-on" training on a wide variety of law enforcement techniques.

Applying for the Citizen's Academy:

Applications may be obtained at the Bay Minette Police Department, located at 300 N. Hoyle Avenue or the Bay Minette City Hall, 301 D'Olive Street, between 8:00 a.m. and 4:30 p.m., Monday through Friday. Deadline for applications is February 20, 2009. All completed applications will be reviewed to insure that the applicant meets all the requirements. Class size is limited to 25 participants. Should an attendee be unable to participate in the physical fitness portion of the Academy a waiver will be granted. However, all medical concerns **MUST** be reported to the Chief of Police prior to the start of class.

Academy Curriculum:

Applicants accepted as Citizen's Academy participants will be subjected to a wide variety of police training topics. Among those are:

- Basic Crime Scene Investigation
- Crime Scene Processing and Fingerprinting
- Police Canine Demonstration
- Patrol Procedures and Motor Vehicle Stops
- Physical Fitness Training
- Basic First Aid
- Crime Prevention Measures
- Search and Rescue Techniques
- Firearms Safety

Additionally, field trips may be made to various law enforcement training sites such as the Southwest Alabama Law Enforcement Academy, Baldwin County Sheriff's Department, and the Baldwin County Courthouse, among others.

Fees:

There is no cost to attend the Bay Minette Police Department Citizen's Academy. Acceptance into the Academy includes a Citizen's Police Academy polo shirt, ball cap and certificate of completion.

Of Special Note:

The Bay Minette Police Department Citizen's Police Academy will adhere to strict paramilitary codes of conduct. All attendees are expected to conduct themselves in accordance with the rules set forth, including the Academy dress code. All participants will wear Academy polo shirts and ball caps each day of training.

For more information, contact Chief Michael E. Rowland or Sergeant Ryan Robinson at (251) 580-2559 or e-mail: mrowland@ci.bay-minette.al.us.

Citizen's Police Academy Application

Participation will be selected on a "first come-first served" basis. Applications must be returned *NO LATER* than 4:30 p.m. on February 20, 2009. Applications may be submitted in person or by mailing directly to the Bay Minette Police Department at 300 N. Hoyle Avenue, Bay Minette, Alabama 36507.

Applicant Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Date of Birth: ____/____/____ Home Phone: _____ Cell phone: _____

Work phone: _____ E-mail Address (if any): _____

Occupation: _____ Employer: _____

Polo shirt Size: (circle one) Small Medium Large Extra Large XXL XXXL

Have you ever been arrested for any criminal offense? Yes No

Have you ever been issued a traffic citation of any kind? Yes No

Have you ever been issued a pistol permit in Alabama? Yes No

Signature of Applicant: _____ Date: _____

Citizen's Police Academy Medical Waiver

Release of Liability and Hold Harmless Statement

This is to attest that I, _____, being of sound mind, judgment and body do voluntarily make this statement of release of liability for sickness, injury, or death, and do specifically release the City of Bay Minette, the Bay Minette Police Department and its staff, employees, agents, heirs and assignees, and all other agencies involved in the Bay Minette Police Department's training and their staff, employees, heirs and assignees, including instructors representing those agencies, from all liability involving sickness, injury or death, while participating in the Citizen's Police Academy, including all physical fitness training that is sponsored or controlled by the Bay Minette Police Department.

I understand that this training program involves physical activity, physical exertion, and light physical contact and that there is a risk of injury including, but not limited to, muscular and skeletal injuries.

I also attest that I do not have any medical injuries or conditions that would preclude me from participation in this training or that would be aggravated by my participation in this training.

I, _____, have read the above statement of liability release, and after fully understanding the contents and meaning, hereby voluntarily affix my signature hereto, indicating my acceptance of all risk and indemnifying and holding harmless all above named parties, and willingly participate in the Bay Minette Police Department Citizens Police Academy.

Signed: _____

Date: _____

Bay Minette Police Department's

Citizen's Police Academy

March 5, 2009

Application Packet

Bay Minette Police Department Citizen's Police Academy

Rules and Regulations

Participants who attend the Bay Minette Police Department's Citizen's Police Academy are expected to adhere to established rules and regulations while attending the Academy and during off-duty times. In order to continue in the Academy, attendees must agree to the following standards.

- (1.) As a Bay Minette Police Department Citizen Police Academy recruit, I will not engage in conduct that is unbecoming to the Academy, the police department, my family, or myself and will behave with a manner of respect to everyone I have contact with, both while on-duty and off-duty.
- (2.) I will display a professional attitude at all times and respect differences of opinion.
- (3.) I will attend all classes. If I cannot attend a class for any reason I will have a legal and valid excuse. Further, I agree that if I am absent for any reason, I will contact the Police Academy Coordinator in advance.
- (4.) I will be on time for all classes. If I am to be late, I will notify the Academy Coordinator in advance.
- (5.) I will wear the Citizen's Police Academy uniform each day while attending the academy. This includes both the C.P.A. shirt and cap.
- (6.) I will be neat and clean each day when reporting for duty at the Citizen's Academy. I will have an appropriate haircut and will be well groomed in my appearance and hygiene.
- (7.) I will participate in each class and will contribute something constructive to each one.
- (8.) I will be prepared for class each day and will be attentive to my instructors.
- (9.) Unnecessary talking and horseplay will not be tolerated.
- (10.) While enrolled in the Bay Minette Police Department Citizen's Police Academy, I will not lie, cheat, or steal, and will not tolerate those who do. When questioned by an instructor, I will always tell the truth, regardless of what I might think the consequences may be. Truthfulness, honesty and integrity are the foundations for good citizenship and I pledge to always abide by these principles.

Signature of Recruit

Date